



2012 Volunteer Application Packet
Providence Federal Credit Union



Dear Valued Member,

Thank you for your interest in serving on Providence Federal Credit Union's Board! This position is a great opportunity to become involved to help be part of the decision-making process for the Credit Union, which you'll find extremely rewarding. You'll be contributing your knowledge and experiences to help guide the Credit Union in the right direction for success.

Our Board of Directors are members who are unpaid, volunteer their time and are elected by the Credit Union's membership. Each year the Board appoints a Nominating Committee to provide nominees for open Board positions.

To run for the Board you must be: a current member of Providence Federal Credit Union (PFCU) in good standing, willing to be an active participant in self-study training programs, and willing to attend seminars as well as take part in one educational conference during your 3-year term.

PFCU members wishing to be nominated to the Board of Directors must do one of the following:

1. Eligible members may complete the attached "Prospective Board or Committee Member Questionnaire" as well as submit an introductory letter to the Nominating Committee and drop them off at any of our branches or mail them to:

Providence Federal Credit Union
ATTN: Nominating Committee
6400 SE Lake Road, Suite 125, Milwaukie, OR 97222

The Nominating Committee will review your application for consideration of filling future openings on the Credit Union's Board of Directors.

- OR -

2. Eligible members may submit a petition signed by 1% (127) of the Credit Union's membership to be nominated and placed on the ballot for election. **Completed petitions must be received by Friday, February 10, 2012 to be qualified for nomination.** All nominees will be listed on the ballot, which will be mailed to our membership in March, and the results will be announced at the Credit Union's Annual Meeting (TBD).

You'll find the necessary forms in this packet. If you have any questions about this process or the forms, you may write to the Nominating Committee or email them at boardelections@providencecu.org.

Sincerely,
Providence Federal Credit Union

Attached

5. **Are you prepared to contribute at least 3.5 hours a month prior to each monthly Board meetings (including time to familiarize yourself with the materials, which includes Board packets, financials, business decisions, policies and procedures, etc.**

6. **Ongoing board and committee training and education are an essential component of possessing the necessary foundation and knowledge to be a good Credit Union board member. Are you willing to actively participate in self-study training programs, occasional seminars, and attend one educational conference (i.e. NWCUA Educational Conference, CU Conference or CU Directors conference) at least one time during your 3-year term?**

If you are selected as a nominee for a 3-year term on Providence Federal Credit Union's Board of Directors, this is the anticipated timeline for elections:

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|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/9 | The slate of nominees is determined and approved by the Nominating Committee. Bios from the nominees must be submitted by Friday, December 9 th and will be used for statement insert notice. |
| 1/05 | Notice is mailed in Quarterly statements. |
| 1/08 | Members receive the statement insert notice with the Annual Meeting information and bios. This informs members that they can be added to the list of nominees with a petition signed by 1% of our members, and a signed letter certifying their willingness to serve if elected. |
| 2/10 | Petition deadline. |
| 3/1 | Members receive ballots in the mail. Members have at least 30 days to vote. |
| 3/31 | Voting ends. |
| TBD | Election results are announced at the Credit Union's Annual Meeting. |
| 5/16 | Newly elected board members will be seated with the full Board for their first Board Meeting at 3 pm, PPMC (Hospital Board Room). The election of table officers (Board Chair, Vice Chair, and Secretary) will be the first order of business. Board meetings are typically from 3 pm to 5 pm on the third Wednesday of every month. |

By my signature below, I certify that I am agreeable to nomination and will serve if elected to office.

Signature: _____ Date: _____

Printed Name: _____



Petition for Nomination to
Providence Federal Credit Union’s Board of Directors

Name of member seeking nomination:

Requirements:

1. Prospective nominee must be a current primary member of Providence Federal Credit Union (with a minimum \$5 share – type 01, 10 or 20) and meet applicable eligibility requirements as defined in the Credit Union’s Bylaws & Board Policies. Contact the Credit Union for details.
2. The Petition must be signed by 1% of the Credit Union’s members for nomination. Therefore, you will need at least 127 signatures.
3. Petitions must be returned to the Credit Union (POPII, St. Pete’s or PSVMC) branch by the end of the business day on February 10, 2012.
4. Petitions must be complete so that the membership and signatures of signers can be verified.
5. Once the petition has been completed with the required number of signatures, the petition must be returned along with the completed “Board Nominee Interview Questionnaire”.

By signing below, I affirm that I am a current member of Providence Federal Credit Union and support the nomination of the individual named above to the Credit Union’s Board of Directors.

NAME OF MEMBER (please print)	SIGNATURE	CONTACT PHONE #
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
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10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____

By signing below, I affirm that I am a current member of Providence Federal Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

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By signing below, I affirm that I am a current member of Providence Federal Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

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By signing below, I affirm that I am a current member of Providence Federal Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

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126. _____

127. _____
