



Providence Health System Federal Credit Union

2010 Volunteer Application Packet



www.providencecu.org | (503) 215-6090



Dear Member,

Thank you for your interest in serving on Providence Credit Union's Board of Directors and volunteering your time to be part of the decision-making process for the Credit Union!

The Credit Union's Board of Directors consists of volunteer (unpaid) members of Providence Credit Union, who are elected by the Credit Union's membership. Each year the Board appoints a Nominating Committee to provide nominees for open Board positions.

To run for the Board, you must be a current member of Providence Credit Union in good standing, to actively participate in self-study training programs, attend seminars, and take part in one educational conference every other year during your 3-year term.

Providence Credit Union members wishing to be nominated to the Board of Directors must do one of the following:

1. Eligible members may complete the attached "Prospective Board or Committee Member Questionnaire" as well as submit an introductory letter to the Nominating Committee and drop them off at any of our branches or mail them to:

Providence Health System Federal Credit Union
ATTN: Nominating Committee
6400 SE Lake Rd, Ste 125, Portland, OR 97222

The Nominating Committee will review these materials for consideration of filling future openings on the Credit Union's Board of Directors.

- OR -

2. Eligible members may submit a petition signed by 1% (115) of the Credit Union's membership to be nominated and placed on the ballot for election. **Completed petitions must be received by Friday, February 12, 2010 to be qualified for nomination.** All nominees will be listed on the ballot, which will be mailed to our membership in March, and the results will be announced at the Credit Union's Annual Meeting.

You'll find the necessary forms in this packet. If you have any questions about this process or the forms, you can write to the Nominating Committee or email us at boardelections@providencecu.org. Thank you for your interest in serving on your Credit Union's Board of Directors!

Sincerely,
Providence Health System Federal Credit Union

Enclosures



Prospective Board or Committee Member Questionnaire

Name of Prospective Board or Committee Member: _____

1. Please tell us a little about where you work, what your position is, and about your job and/or volunteer experience.
2. Do you have experience working on a board of directors before? If so, please describe the experience.
3. How familiar are you with what a credit union is (i.e. services, structure, not-for-profit cooperative)? Are you a member of Providence Credit Union? Of any credit union?
4. Why are you interested in volunteering to serve on the Board or a Committee of Providence Credit Union?
5. Are you prepared to contribute at least 3.5 hours a month prior to each monthly Board meetings (including time to familiarize yourself with the materials, which includes Board packets, financials, business decisions, policies and procedures, etc.

6. **Ongoing board and committee training and education is an essential component of possessing the necessary foundation and knowledge to be a good Credit Union board member. Are you willing to actively participate in self-study training programs, occasional seminars, and attend one educational conference (for example, CUAO Educational Conference, CU Conference, or CU Directors conference) every other year during your 3-year term?**

If you are selected as a nominee for a 3-year term on Providence Credit Union's Board of Directors, this is the anticipated timeline for elections:

- 12/9 The slate of nominees is determined and approved by the Nominating Committee. Bios from the nominees must be returned by 12/9.
- 12/11 Bios from each candidate are returned and forwarded for statement insert notice.
- 1/04 Notice is mailed in Quarterly statements.
- 1/09 Members receive the statement insert notice with the Annual Meeting information and bios. This informs members that they can be added to the list of nominees with a petition signed by 1% of our members, and a signed letter certifying their willingness to serve if elected.
- 2/12 Petition deadline.
- 3/1 Members receive ballots in the mail. Members have 30 days to vote. Voting ends five (5) business days before the annual meeting.
- 3/31 Voting ends.
- 4/7 Election results are announced at the Credit Union's Annual Meeting.
- 5/19 Newly elected board members will be seated with the full Board for their first Board Meeting at 3 pm, PPMC (Hospital Board Room). The election of table officers (Board Chair, Vice Chair, and Secretary) will be the first order of business. Board meetings are from 3 pm to 5 pm on the third Wednesday of every month.

By my signature below, I certify that I am agreeable to nomination and will serve if elected to office.

Signature: _____ Date: _____

Printed Name: _____



Petition for Nomination to
Providence Credit Union's Board of Directors

Name of member seeking nomination:

Requirements:

1. Prospective nominee must be a current primary member of Providence Credit Union (with a minimum \$5 share – type 01, 10 or 20) and meet applicable eligibility requirements as defined in the Credit Union's Bylaws & Board Policies. Contact the Credit Union for details.
2. The Petition must be signed by 1% of the Credit Union's members for nomination. Therefore, you will need at least 115 signatures.
3. Petitions must be returned to the Credit Union (PMH, PPMC or PSVMC) branch by the end of the business day on February 12, 2010.
4. Petitions must be complete so that the membership and signatures of signers can be verified.
5. Once the petition has been completed with the required number of signatures, the petition must be returned along with the completed "Board Nominee Interview Questionnaire".

By signing below, I affirm that I am a current member of Providence Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)	SIGNATURE	CONTACT PHONE #
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1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____

By signing below, I affirm that I am a current member of Providence Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
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By signing below, I affirm that I am a current member of Providence Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

50.	_____	_____
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82.	_____	_____
83.	_____	_____
84.	_____	_____

By signing below, I affirm that I am a current member of Providence Credit Union and support the nomination of the individual named above to the Credit Union's Board of Directors.

NAME OF MEMBER (please print)

SIGNATURE

CONTACT PHONE #

85. _____

86. _____

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